

# FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193  
Sayville, New York 11782  
631-597-6860

## Fire District Commissioners' Meeting Minutes

Fire Island Pines Fire House  
34 Fire Island Boulevard  
Fire Island Pines, NY 11782  
October 3, 2020

### Present

Commissioner Richard Barry, Chairman of the Board  
Commissioner Walter Boss  
Commissioner Rosemary Coluccio  
Commissioner Francis Corradino  
Secretary/Treasurer Patrick Forrett  
Fire Island Pines Fire Department Chief Joseph Geiman

Commissioner Barry attended the meeting by videoconference for a short period of time, and Comm. Coluccio attended by videoconference for the entirety of the meeting. Commissioner Teague did not attend the meeting.

### Order

Meeting called to order by Comm. Barry at 12:39 PM.

### Minutes

**MOTION:** After discussion, Comm. Corradino moved to accept the draft minutes of the September 2020 meeting; Comm. Boss seconded the motion, and Comms. Boss, Coluccio and Corradino all voted in favor. The motion passed.

### Correspondence review

Utilities: Verizon

Bills: Brinkmann's, Coastline Freight, Morgan Auto Supply, Percy Hoek, Westin's Marine

Others: no others

### Secretary / Treasurer's reports

- Monthly banking reconciliations, invoice review, expenditure list – budget to actual (with modifications)
- Payments update – September vouchers
- Updates on the July 2016 referendum worksheet:
  - Now reflects the September 2020 payment of \$125,000 in principal and \$2,231.25 in interest.
- Update on the November 2019 permissive referendum worksheet:
  - Confirmed that Ryan Massa's July salary payment was for the installation of the Kussmaul electronic system on the new truck; consequently, this amount needs to be charged to the referendum.
  - The District Mechanic confirmed that more equipment (jacks, boards, snap lines, battery cables – items that all other trucks have for work on the beach) needs to be installed on that truck at an estimated cost of approximately \$600.
- Capturing motions done by e-mail:
  - None this month.
- Election results – submitted to Town of Brookhaven and to Suffolk County Board of Elections; we have received the Certification from the Brookhaven Town Clerk.
  - Comm. Coluccio noted that at the last FIPPOA meeting, many people complained they didn't know the Board Elections were taking place; she began a discussion about more complete and thorough ways of

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informing the voting population in the Pines. Forrett mentioned the possibility of advanced/absentee ballots.

**MOTION:** After discussion, Comm. Corradino moved to accept the Treasurer's reports; Comm. Boss seconded the motion, and Comms. Boss, Coluccio and Corradino all voted in favor. The motion passed.

In addition, Forrett informed the Board that the OSC Government GAAP training courses for which he had been given permission to register were full and he was on the waitlist for both of them. In addition, the NYS OSC has indicated that these courses will be offered again in 2021. After a brief discussion, the Board gave Forrett approval to register for the 2021 classes as soon as registration is available.

## Chief's report

Alarms:

#3766 – 9/13/2020 – I/R/O 428 Ocean Walk – outside fire on beach – no fire

#3767 – 9/15/2020 – 443 Sail Walk – outside fire – structure fire

#3768 – 9/26/2020 – Beach @ Driftwood Walk – outside fire – tea candles burning on beach

Meetings:

#1149 – 9/15/2020 – Sexual harassment / PESH make-up training

#1150 – 9/19/2020 – Department meeting

#1201 – 9/26/2020 – FIPPOA fall meeting

#1202 – 10/3/2020 – Department meeting (last meeting)

Drills:

#1189 – 9/16/2020 – Alt. Drill #5 – hose lay / pumping 5-28-4 on beach

#1190 – 9/19/2020 – Drill #11 – boardwalk engine drill w/ in-line pumping

#1191 – 10/3/2020 – Drill #12 – LPG / thermal imaging training (last drill)

Work detail:

None

Membership status:

Nothing

Requests / comments:

1. LOSAP report for September 2020 submitted
2. 2020 meetings and drills completed for this season
3. Request purchase of four Hi-Capacity Batteries for Motorola HT750, 1700mAh w/ Belt Clip @ \$24.25 each; total \$97.00 from Amazon.
4. Request purchase of three pairs of size medium Fire Pro II Structural Fire Gloves @ \$63.96 each; total \$191.88 from Feld Fire.
5. Can we work on getting the wall mounted Microwave Oven in the Annex replaced?

**MOTION:** After discussion, Comm. Corradino moved to approve spending up to \$115 with Amazon to purchase and ship the batteries as requested in item 3., above; Comm. Boss seconded the motion; Comms. Boss, Coluccio and Corradino were in favor, and the motion passed.

**MOTION:** After discussion, Comm. Boss moved to spend up to \$210 with Feld Fire to purchase and ship the fire gloves as requested in item 4., above; Comm. Corradino seconded the motion; Comms. Boss, Coluccio and Corradino were in favor and the motion passed.

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**MOTION:** After a discussion about pricing and whether the microwave was integrated into the building's structure (as opposed to a free-standing countertop model), Comm. Corradino moved to approve an expenditure of up to \$1,000 to purchase a new microwave oven and have it installed in the Annex; Comm. Boss seconded the motion; Comms. Boss, Coluccio and Corradino were in favor, and the motion passed.

## COMMITTEE REPORTS:

### *Apparatus/Equipment/Radios – Commissioner Teague*

*– Submitted as a written report by Comm. Teague –*

Everything appears to be in running order, and general maintenance continues. The pump tests and hose testing will be starting shortly. District Mechanic Furchert is coordinating with the facility and hose testing company, and he will be staging at the Blue Point Fire Department again this year.

He and the staff will be doing the Water Island hose testing in the field at Water Island this fall.

The battery in 9A was changed and seems to be holding a charge now.

### *Budgets – Commissioner Coluccio*

Comm. Coluccio presented her proposed 2021 budget.

**MOTION:** After discussion, Comm. Boss moved to accept the proposed 2021 budget; Comm. Corradino seconded the motion, and Comms. Barry, Boss, Coluccio and Corradino all voted in favor. The motion passed.

A copy of the proposed budget was subsequently sent to the Brookhaven Town Clerk's office and posted to the District website; Notice of the Budget Hearing was sent also sent to the Brookhaven Town Clerk's office, as well as to The Long Island Advance for publication; copies of both the Proposed Budget and the Notice of the Budget Hearing are attached to these minutes.

Comm. Barry left the videoconference after the vote on the Proposed Budget.

### *Records – Commissioners Coluccio, Corradino, Barry*

- The Commissioner's office, filing cabinets have now all been cleaned up. Old files expunged and new filing put in place

### *Insurance – Commissioner Barry*

- Completing Insurance Surveys for District.

### *Public Relations/LOSAP/Alarms/ ISO – Commissioner Boss*

- Commissioner Barry wrote a letter for fall FIPPOA Board Meeting

### *Grounds – Commissioner Corradino*

Comm. Corradino apprised the Board of the following:

- The spot where the door was, on the east side of the New Firehouse, is being primed to prepare for painting.
- The Chief has instituted a new policy that the Assistant Mechanics will keep a clipboard with them so that as they, the Chief, or Comm. Corradino think of things to be done, those things can be immediately added to an ongoing list.
- We have received a proposal from the Fire Island Pines Chamber of Commerce to donate two crepe myrtle trees in memory of Walter Reich and Jim Cashel to be planted in front of the Annex, complete with delivery, soil and planting labor.
- The wood-burning stove was removed from the Annex by the purchaser, and wires and bricks were cleaned up; we will need to fix the floor where the stove stood.
- The following grounds work needs to be done at the Annex and around the Firehouse;
  - Two dead oak trees need to be removed from the Annex;
  - The choke cherry tree in the Annex yard needs to be cut back;
  - Two flowering plums trees by flagpole need to be trimmed;
  - The blueberry bushes in front the Annex front deck need serious trimming;
  - The wisteria by the front door needs to be trimmed or removed;

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- Flower Girls have offered to do all this work, including chipping and removing all debris, at an estimated cost of \$300;
- In addition, Flower Girls have estimated \$100 to clean up in front of the Annex fence and to cover the area with a layer of wood chips;
- This brings the Landscaping budget slightly over its original budget.
- As a last note, the District Mechanics discovered possible termites on north side of property under one of the bathrooms' sliding windows; this job could be too big for the District Mechanics. Comm. Corradino suggests having an expert inspect while he gets estimates to replace the sliding windows at some point in the next year.

**MOTION:** After discussion, Comm. Boss moved to accept the tree donation proposal from the Fire Island Pines Chamber of Commerce; Comm. Corradino seconded the motion, and Comms. Boss, Coluccio and Corradino all voted in favor. The motion passed.

**MOTION:** After discussion, Comm. Boss moved to reallocate \$786 from the Dinner budget line to the Landscaping budget line; and to allocate up to \$400 from Landscaping for Flower Girls to do the work outlined in the two estimates listed above. Comm. Corradino seconded the motion, and Comms. Boss, Coluccio and Corradino all voted in favor. The motion passed.

## OLD BUSINESS:

- None

## NEW BUSINESS:

- None

## Order

Meeting adjourned by Comm. Corradino at 1:50 PM.

**Fire Island Pines Fire District Proposed 2021 Budget**

	<b>2021</b>	<b>2020</b>	
	<b>Proposed Budget</b>	<b>Budget</b>	
<b>REVENUE</b>			
BROOKHAVEN PROPERTY TAXES	\$ 370,812	\$ 406,712	7.9% decrease; 8.8% last year
WATER ISLAND PROTECTION DISTRICT	42,650	42,250	
INTEREST INCOME	100	-	
<b>TOTAL REVENUE</b>	<b>\$ 413,562</b>	<b>\$ 448,962</b>	
 <b>EXPENSES</b>			
Personnel Expenses	40,000	40,000	Mechanics, Cleaning, Treasurer
Equipment Purchase	14,000	14,000	See Chief's list for itemization
Annual Bond Repayment	106,650	131,650	Final year for 32 LHW bond
Office Supplies	1,300	1,300	Inc District & Dept Offices & Elections
Commissioner Training	125	125	Commissioner Coluccio
Postage	200	100	
Legal	3,000	3,000	William Glass, Esq.
Audit/ Accounting	5,800	5,500	Craig, Fitzsimmons & Michaels
Association dues	1,000	800	various Fire Associations
Payroll Processing	1,100	1,100	Ace Payroll Services
Printing and supplies	500	500	
Publications of Notice	500	500	Long Island Advance
Fuel and Electricity	11,000	11,000	PSEG LI & Propane tanks
Water	1,000	1,000	
Hydrant rentals	7,700	7,700	
Telephone	1,800	1,700	
Internet/website	600	800	Website updates
Other Travel	500	500	Staff
Uniform Expenses	3,000	3,000	New FF & replacement items
Annual Dinner	18,000	18,000	Balance of cost paid by Department
Training	1,500	1,500	
Firehouse & 32LHW Repairs	16,000	22,000	Ongoing maintenance & repairs
Building maintenance supplies	1,000	1,000	
Landscaping Maintenance	2,000	2,000	
Fire Equipment repairs & maint.	15,000	15,000	Includes hose & pump testing
Fire Equipment GAS	3,000	3,000	Diesel & regular for the vehicles
Fire Alarm Maintenance	500	500	
Insurance: umb, prop, flood, fire, auto	13,000	17,500	
Insurance: cancer policy	4,750	-	Policy requ. after 2020 budget planning
Medical Exam/Physicals	8,500	7,500	Increased membership
Snow removal	10,000	10,000	
LO SAP +Life Insurance	49,000	49,000	Firefighter Retirement Benefit Program
Social Security & Medicare	3,000	3,000	
VFBL and Workers Compensation	12,500	15,000	
State Unemployment	500	500	
Hospital, Medical & Accident Ins	600	4,000	Legislated decrease in premiums
WIFPD 27.5%	11,687	11,687	27.5% of WI revenue goes to Department
Transfer to Reserve	42,500	42,500	years to replace #1
Consultants (Fixed Assets, Losap, ISO)	750	1,000	
	<b>\$ 413,562</b>	<b>\$ 448,962</b>	

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FIRE ISLAND PINES FIRE DEPARTMENT

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## Resources

Announcements

2020 Adopted budget

Meeting minutes

Fire Island Pines map

Water Island map

FI Pines Fire Department

## Contact Us

Email: [commissioners@fipfd.org](mailto:commissioners@fipfd.org)

Phone: 631-597-6860

Fax: 631-597-4710

Fire Island Pines Fire District  
P.O. Box 193  
Sayville, NY 11782

FI Pines Volunteer Fire Dept.  
34 Fire Island Boulevard  
Fire Island Pines, NY 11782

## Welcome to the Fire Island Pines Fire District

**TO:** Members of the Public

**FROM:** Commissioners of the Fire District

**DATE:** October 1, 2020

**SUBJECT:** Board Meeting of Saturday, October 3, 2020 at 12:30 PM

All members of the public are welcome and encouraged to attend the Fire District Commissioners' Board meetings. The next meeting takes place on October 3 at 12:30 PM in the Fire Island Pines Firehouse, 34 Fire Island Boulevard, Fire Island Pines, NY. Arrangements will be made to accommodate social distancing.

Because of the Covid-19 pandemic, we are also providing a way to participate in the meeting via Zoom videoconference. In order to receive an invitation and link to the Zoom meeting, there are two options:

1. Write to the District Secretary via e-mail at [DistrictSecretary@fipfd.org](mailto:DistrictSecretary@fipfd.org) to receive an e-mailed invitation and link to participate;
2. Phone Secretary Forrett at 917-755-5908 and provide your e-mail address, and he will add you to our list of attendees for a meeting invitation and link.

## **NOTICE OF PUBLIC HEARING FIRE ISLAND PINES FIRE DISTRICT**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on Tuesday, October 20, 2020, from 3 – 5 PM at the Fire Island Pines Firehouse, located at 34 Fire Island Boulevard, Fire Island Pines, NY 11782.

The purpose of this Public Hearing is to permit public review of and comment on the proposed fiscal year 2021 budget for the Fire Island Pines Fire District.

FURTHER NOTICE IS HEREBY GIVEN that a copy of the proposed budget has been filed with the Brookhaven Town Clerk and is available for review at that office. The proposed budget is also available for review at the office of CF LaFountaine, 36 Fire Island Boulevard, Fire Island Pines, NY 11782, during the hours of 8 AM – 3 PM, Monday through Friday. Additionally, the proposed budget is available for review on the Fire Island Pines Fire District website at [www.fipfd.org](http://www.fipfd.org).

BY ORDER OF THE BOARD OF FIRE COMMISSIONERS OF FIRE ISLAND PINES FIRE DISTRICT, Town of Brookhaven, County of Suffolk, State of New York.

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**BY ORDER OF THE BOARD OF FIRE COMMISSIONERS OF FIRE ISLAND PINES FIRE DISTRICT**, Town of Brookhaven, County of Suffolk, State of New York.

[Click here to review the proposed budget.](#)

[Click here to comment or submit a question.](#)